

City of Midland Department of Airports Hangar policy for Midland Airpark (KMDD)

Purpose

The purpose of this document is to outline the specifications and procedures for leasing City of Midland operated T-hangars at Midland Airpark (KMDD).

Hangar Description and Sizes

The City of Midland owns and operates twelve (12) enclosed T-hangars at Midland Airpark (KMDD). These T-hangars are of the approximate dimensions listed below:

Door Width – 41’6”

Door Height – 12’0”

Depth – 36’0”

Wing Depth – 18’0”

Tail Width – 21’0”

The eight (8) center hangars are approximately 1,127 square feet. The four (4) hangars on the ends are slightly larger with a square footage of approximately 1,312 square feet. All hangars are equipped with electrically operated bi-fold doors, overhead LED lighting, and electrical outlets.

Rates and Fees

The center eight (8) hangars will be rented for \$300.00 per month. The four (4) larger hangars will be rented for \$350.00 per month.

A \$300 deposit is required at the time of application, along with a non-refundable \$50 processing fee. If an applicant is selected for one of the first twelve (12) hangar openings during the lottery, the \$300 will be applied towards the hangar deposit. If an applicant is not selected for one of the first twelve (12) hangar openings, the \$300 deposit will be refunded within ninety (90) days of the drawing.

Applications

Any aircraft owner(s) wishing to lease a hangar will be required to submit a Midland Airpark (KMDD) Hangar Application along with the appropriate fees to the City of Midland Department of Airports Administration Office. Applications can be submitted in person on the third floor of the Terminal Building at Midland International Air & Space Port or mailed to the following address:

Attn: T-Hangar Application
Midland International Air & Space Port
P.O. Box 60305
Midland, TX 79711

Applications can be picked up in person from the Airport Administration Office, printed from www.flymaf.com, or by contacting Airport Administration. Applications must be filled out completely and accurately in order to be accepted. The following requirements must be met in order for an application to be approved for the waiting list/lottery.

1. Applications will only be accepted for one (1) aircraft. If an individual or company owns multiple aircraft, an application must be submitted for each aircraft in order to be considered for the waiting list.
2. Only one (1) application will be accepted per registered aircraft. If an aircraft is owned by multiple people or through a partnership, the application must indicate this.
3. Aircraft listed on the application must meet the size requirements for the hangar when fully assembled. Aircraft will be considered too large if there is less than six inches of clearance in any critical aircraft dimension in relation to the hangar
4. The aircraft listed on the application must not be considered an ultralight.

All applications will be reviewed to ensure they meet the above listed requirements. If review of the applications reveals one of the requirements is not met, the application will be removed from consideration.

Waiting List

An initial lottery will be held to establish a waiting list of those interested in occupying a hangar. Any individuals wishing to participate in the lottery must submit a completed application to the City of Midland Department of Airports Administration Office at 9506 La Force Blvd., Midland, TX 79706. Airport Administration will accept applications beginning on **Tuesday, May 31, 2016**. All applications must be received by the Airport Administration Office no later than **10:00 AM on Monday, June 13, 2016**. Once the open application period ends, qualified applicants will be entered into a lottery pool to determine order and establish the waiting list.

The T-hangar waiting list lottery will be conducted by the Department of Airports at an Airport Advisory Board meeting. Names will be drawn and placed on the list in the order they are drawn until all applications are exhausted.

Once the initial lottery is complete and the waiting list has been established, additions to the waiting list will be made by submitting an application to the Department of Airports. Applicants will be added to the waiting list according to the time and date the application was received.

Notice of availability and assignment

When a hangar becomes available, the applicant at the top of the list will receive notification of availability via certified letter. Once notification has been provided, applicants will have five (5) business days to respond and confirm the offer. If an offer is declined, the applicant will be removed from the waiting list. Responses that are not received within five (5) business days will be considered a declination and the applicant will be removed from the waiting list. If an applicant anticipates being out of contact, it is their responsibility to notify the Department of Airports to make other arrangements.

When an applicant accepts a hangar assignment, they will be required to show proof of ownership or lease of the aircraft that will occupy the hangar and sign a hangar lease agreement. If the applicant does not own or lease an aircraft at the time of the assignment, they will be given thirty (30) days to provide satisfactory documentation of ownership or will forfeit their hangar assignment.



**Midland Airpark (KMDD)
Hangar Application**

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone: _____ Email: _____

Aircraft Information

Aircraft Type: _____ Registration #: _____

Is the aircraft an ultralight? YES NO

Is the aircraft a kit or under construction? YES NO

Is the aircraft associated with a partnership or club? YES NO If yes, please list names of partners:

Is the aircraft owned by a company YES NO If yes, please indicate the company:

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge. I have read, understand, and agree to comply with the policy governing the waiting list for aircraft hangar rentals at Midland Airpark (KMDD).

Signature: _____ Date: _____

Airport use only

Date and Time Received: _____ Received by: _____

Receipt # _____