



Hang Tag #	
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**EMPLOYEE PARKING INFORMATION SHEET**

**EMPLOYEE INFORMATION:**

NAME \_\_\_\_\_

EMPLOYER/ORGANIZATION \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

CELL PHONE NUMBER \_\_\_\_\_

PRIMARY LICENSE PLATE \_\_\_\_\_

**SHARED VEHICLE INFORMATION:**

NAME \_\_\_\_\_

EMPLOYER/ORGANIZATION \_\_\_\_\_

CELL PHONE NUMBER \_\_\_\_\_

SIGNATURE OF SHARED \_\_\_\_\_

**PARKING AGREEMENT:**

I hereby certify that I have read, understand, and will abide by the rules and regulations set forth by the Midland International Air & Space Port regarding parking in Lots P #3 and/or P #4. I recognize that failure to follow those rules and regulations may result in a parking citation, access removal, and/or vehicle relocation. The City of Midland ("City") is not responsible for any loss or damage to vehicles (or their contents) that are parked on City property. City reserves the right to move or remove any vehicle located on City property. By parking your vehicle(s) on City property, you agree that City shall not be held responsible for: (i) any loss or damage to your vehicle(s) or its contents; nor (ii) the moving or removal of your vehicle(s) from City property. OWNER WILL BE CHARGED FOR THE NUMBER OF SPACES HIS/HER VEHICLE OCCUPIES. Vehicles that are not parked in a designated parking spot may be moved or removed at the owners' sole cost and expense.

\_\_\_\_\_  
Employee Signature

**PARKING AUTHORIZATION (COMPLETED BY AUTHORIZED SIGNER):**

I authorize a parking hang tag for this employee to be issued under this organization. I 'may' be billed in accordance with the organizational security agreement on file in the AOCC.

Terminal Employee                       Crew Member

\_\_\_\_\_  
Authorized Signature of Employer

**For AOCC Use Only**

Receipt #/Bill Company	\$ Amount	Issued By	Date Issued



## Employee Parking Rules and Regulations

- Your hang tag allows you access to Lots P #3 and/or P #4 **only**. Access will begin as soon as you purchase an annual parking hang tag.
- Each employee can enroll one (1) license plate number. This will allow the employee to enter and exit Lots P #3 and/or P #4 without physically using their hang tag.
- You must scan your hang tag to enter and exit Lots P #3 and/or P #4 if you are using a vehicle that does not have the license plate enrolled, or if the license cannot be read, regardless of the status of the gate arm. Failure to scan your hang tag in this circumstance will prevent you from re-entering the lot.
- Your vehicle must have an airport-issued parking hang tag affixed to the rear-view mirror while parked in Lots P #3 and/or P #4. Failure to do so will result in a parking citation or access removal.
- Since hang tags are not permanently affixed to the vehicle, any replacement hang tags will be at full price (\$40 for the full year, prorated \$2 per month). Hang tags that stop working will be assessed by Airport Operations staff and replaced free of charge if deemed necessary.
- Each employee that has been issued an annual parking hang tag will be allowed one (1) temporary parking permit for the year. Failure to bring your hang tag will result in you paying the published rate for the lot you park in.
- If you have any problems gaining access to Lots P #3 and/or P #4, please contact Airport Operations immediately.
- Annual parking hang tags are non-refundable and cannot be transferred to other employees.
- Each parking hang tag applicant must possess a valid driver's license that has been issued to the applicant.